



June 14, 2010

Dear Scholarship Participant,

Congratulations on choosing to participate in the **Success by Example Parent Scholarship** contest. It will be very important that you submit all of your documents completed and on time to be considered for the contest. Otherwise, you will be disqualified, and now for a few important details.

The **cover letter** is a Microsoft Word 2007 document. It is an outline which must be completed, typed. You are required to provide in the body of the letter 250 words of what you have done to be an example for your child(ren) over the summer academically/educationally. A few ideas to include are books read, sites visited, and summer rituals. It would be wise to reflect on the Teleseries and what was pointed out as tips.

In reference to the cover letter, please do NOT include any children's name, use pronouns only. This is very important. If names are used, the document will be sent back to the address which it came from. Also, DO NOT place your date of birth, social security number, or any other sensitive information on any of the documents.

The **recommendation/reference** form is to first be completed by you at the top of the document. It will be important that you ask the person who is providing the letter to place it in a sealed envelope with their initials on the fold I the back, sealed.

The winner of the contest will receive a Publicity Release Authorization Form, so that we can write a press release, eblast/newsletter and place your information on the website.

Thank you once again for participating and best wishes on winning.

Peace and Blessings,

Eugene Williams, Jr. Jewel Williams

Eugene Williams, Jr. and Jewel Williams